



You must hand in these documents with your application

Checklist for renewal of family immigration permit

The applicant is a citizen of : **Vietnam**

Name:

DUF number/date of birth:

How to use the checklist

Underneath is a list of the documents you need to submit when you apply for family immigration. Some of the documents you the applicant have to get and others the reference person need to get.

- Print the list.
- Mark every submitted document in the check list
- Sign the last page.
- You as the applicant should then submit this checklist and copies of all the relevant documents at the local police station or a Foreign Service Mission. You must also bring the original documents.

Documents that everyone must hand in when you apply to renew your permit

- a copy of all the used pages in all the passports/travel documents you have had the last year
- signed cover letter from the Application portal (or application form)

The cover letter is the attachment you received via email when you registered your application online. Please print it and bring it with you. If you are handing in your application at a Danish embassy, please bring a filled-out application form instead. (www.udi.no/forms)

- if you want to give your family member, or another person in Norway, permission to act on your behalf in connection with your application: filled-in Power of attorney form

You can use this form [Form for granting Power of Attorney, pdf, 710 kB \(pdf, 677 kB\)](#) (www.udi.no/forms) or the form you received by email when you registered your application in the Application Portal. ▶

- UDI's checklist, filled out and signed (this list)

Additional documents for some applicants

If you wish to renew a permit on the basis of marriage or cohabitation

- filled in declaration of relationship form

Fill in the [Declaration of relationship form \(pdf, 616 kB\)](#) (www.udi.no/forms)

If you wish to renew a permit on the basis of contact visits with children in Norway

- a contact visit agreement, dated and signed by both parents

The UDI does not have a special form for this. The agreement you sign must contain information about who the child is living with on a permanent basis, who is going to have access with the child, and when and how the access will be carried out. If you need help to write a contact visit agreement, you can contact family counselling (familievernkontor). ▶

"Access" normally means that the child, as a minimum, stays with the parent who has access one afternoon a week, every other weekend, two weeks during the summer holidays and for Christmas or Easter. ▶

- a statement from the other parent on how the contact visits have been carried out, and whether the contact visit agreement has been followed
- if relevant, an agreement on gradual increase of contact, dated and signed by both parents

If the person you apply for family immigration with has a permit for studies in Norway

- documentation of income

You must have an income of at least NOK 287 278 per year pre-tax, documented by a statement of support from the State Education Loan Fund (Lånekassen), a bank statement from your account in a Norwegian bank, or a detailed work contract for any part time work you do and pay slips.

- if the reference person had an income above NOK 300 000 before tax the last tax year: Self-declaration which states that the reference person has not received social security benefits from the Norwegian Labour and Welfare Organisation (NAV) in the last 12 months

[Self declaration which states that you have not received social security benefits from the Norwegian Labour and Welfare Organisation \(NAV\),.pdf, 705 kB](#)

(www.udi.no/forms)

- if the reference person had an income below NOK 300 000 before tax the last tax year: a written statement from the Norwegian Labour and Welfare Organisation (NAV) which states that the reference person has not received social security benefits in the last 12 months

If the person you apply for family immigration with has a temporary residence permit for work in Norway

Not relevant if he or she has a permanent residence permit or Norwegian citizenship.

- new and updated documentation of the income of the reference person
- if the reference person had an income above NOK 300 000 before tax the last tax year: Self-declaration which states that the reference person has not received social security benefits from the Norwegian Labour and Welfare Organisation (NAV) in the last 12 months

[Self declaration which states that you have not received social security benefits from the Norwegian Labour and Welfare Organisation \(NAV\),.pdf, 705 kB](#)

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- if the reference person had an income below NOK 300 000 before tax the last tax year: a written statement from the Norwegian Labour and Welfare Organisation (NAV) which states that the reference person has not received social security benefits in the last 12 months

If you have submitted the application after your former residence permit has expired

- an explanation of why you have applied too late

Do you need to document income when you apply for a renewal?

When you apply for family immigration for the first time, you normally have to document that the person in Norway (the sponsor) can support you financially.

When you apply for a renewal, the rules are as follows:

Those who have family immigration with a foreign national who has a residence permit as a worker or student in Norway

If you have family immigration with a foreign national who has a residence permit as a worker or student in Norway you must always hand in documentation of income when you apply for a renewal.

Other types of applicants

When you apply for a renewal for the first time, we will check that the reference person has fulfilled the income requirement since you came to Norway. (This does not apply if you were exempted from the income requirement when you were granted the permit.)

We will electronically access information about the reference person's income from the Tax authorities. If we need more documentation, you will receive a letter regarding this.

There is no requirement for future income.

Date/place: Signature: