**TRANSIT FOR SEAMEN**

* **Visa application form**. Kindly fill out every gap in **BLOCK LETTERS. DO NOT FORGET TO SIGN IT**.
* A recent passport-size white-backgrounded full-face colour **PICTURE**, with your full name written on its back. You can stick it –**KINDLY DO NOT STAPLE**- to the form.
* **Applicant’s passport**, valid at least up to 9 months after your departure from the Schengen area or, in case of multi-entry visa, after the last scheduled departure. It must contain at least 2 blank pages and have been issued within the last 10 years. An A4 photocopy of all the passport’s pages containing information (visas, stamps, etc.) must be provided.
* **Applicant’s CV** form provided by the Embassy.
* **Letter of Invitation** of the Maritime Agent in Spain, stating clearly that the said agent commits itself to take the following actions:
	+ To pick up the seafarer at the airport and transport him/her on board,
	+ To be responsible of the said seafarer during his/her transit through Spanish territory till his/her boarding onto the ship and, in the event of impossibility of boarding for any unforeseen circumstances, to ensure that the seafarer be taken back home, with the agent bearing all the expenses that might arise, including medical costs,
	+ **Notify** to the Embassy of Spain in Hanoi of the **effective exit of the ship of the Spanish port with the said seafarer onboard.**
* **Seaman’s book**
* L**etter of appointment** of the shipping agent in Vietnam sending the seaman abroad, stating the applicant’s full name, date of birth, passport’s details, dates of embark and the position assigned to the applicant once on the ship; telephone and fax number of the shipping agent in Vietnam; name and nationality of the ship.
* Operations’ license of the Vietnamese shipping agent.
* **Documents proving sufficiency of financial means** for applicant’s support during his/her stay. A minimum of 569.97 euros, per person must be credited for the first 9 days, plus another 63.33 euros for each additional day of stay. In the case that the stay should be at the company or organization host’s expense, its letter of invitation must clearly specify this circumstance, otherwise it will be understood that it is at the applicant’s expense.
* **Documents proving social and economic roots in Vietnam:**
	+ Proof of real estate ownership (if any)
	+ Saving book (original + simple photocopy), if any
	+ Contract of employment
	+ Detailed pay-slips of the last 9 months
	+ Applicant’s bank statements of the salary account of the last 9 months (internet-printed bank statements are not accepted)
* **Flight BOOKING –NO TICKET**.
* **Travel insurance:** The insurance must meet the following requirements: minimum coverage of 30.000 €, valid for all Schengen Member States, coverage period matching the full stay within the Schengen area, that is from the date of entry into any of those states to that of departure for a third state out of the Schengen area, both included. The insurance must cover expenses for repatriation due to medical emergency and death, emergency medical assistance and hospitalization during the stay or stays within the Schengen area