

Name

File n°

VISA D : WORK PERMIT / PROFESSIONAL CARD

DOCUMENTS:

	<u>Work permit</u>	<u>Prof. card</u>
1. Passport + copy	<input type="checkbox"/> OK	<input type="checkbox"/> OK
2. Forms + signature + pictures	<input type="checkbox"/> OK	<input type="checkbox"/> OK
3. Language form	<input type="checkbox"/> OK	<input type="checkbox"/> OK
4. Proof of payment contribution	/	<input type="checkbox"/> OK
5. Original decision that allows him to stay and work	<input type="checkbox"/> OK	/
6. Extract of judicial record	/	<input type="checkbox"/> OK
7. Medical certificate	/	<input type="checkbox"/> OK
8. Ticket reservation	<input type="checkbox"/> OK	<input type="checkbox"/> OK
9. Other documents :	<input type="checkbox"/> OK	<input type="checkbox"/> OK

DOCUMENTS FOR PROFESSIONAL CARD (applicant needs to submit his file directly at the embassy):

Application forms (2) for professional card	<input type="checkbox"/> OK
Pictures (3)	<input type="checkbox"/> OK
Curriculum Vitae	<input type="checkbox"/> OK
Certified copies of qualifications of the applicant	<input type="checkbox"/> OK
Proof of actual professional activity of the applicant	<input type="checkbox"/> OK
Contact information of the work partner in Belgium	<input type="checkbox"/> OK
Letter(s) of recommendation	<input type="checkbox"/> OK
Written statement of the applicant about the professional activity in Belgium	<input type="checkbox"/> OK
Extract of judicial record	<input type="checkbox"/> OK

REMARKS – BY VISA APPLICATION CENTER

ADDITIONAL DOCUMENTS / INFORMATIONS – BY EMBASSY

DECISION - BY EMBASSY

- VISA ISSUANCE
- SEND TO IMMIGRATION OFFICE

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I have been informed:

That my passport will be kept during the process of my visa application.

That an application without the complete set of documents according to the above mentioned checklist may result in a rejection of my visa application.

That additional supporting documents may be requested from the competent authorities.

That in case of refusal, visa fees are not refundable.

Applicant's name and signature _____

VFS staff's name and signature _____ Date _____